

## Application for consideration to be appointed as an education agent

<b>Company Details</b>	
Company Name	
Postal Address	
Phone	
Web	
Fax	
Skype	
Email	
<b>Contact Officers</b>	<i>Insert more fields as required</i>
Company Director / Principal	
Position	
Phone	
Email	
Alternative Representative	
Phone	
Email	
<b>Company Background</b>	
Business Registration No.	
Details of registering country and Authority (confirmation of ownership)	
Has the company or any individual within the company ever been involved in past, pending, threatened or potential litigation, arbitration, administrative actions or other disputes?	
Confirmation of licence to operate. (please attach)	
Countries you work with	
Key Business Activities (List)	
Do you charge students for your services? (if yes please explain and how much)	
Years as an education agent	
Number of staff (please attach staff structure)	
Are you accredited by QISAN or PIER?	
Have you done any Training with British Council?	
Number of offices (locations)	

Sub-agencies	
Partnerships with other agencies (List)	
Associations/ affiliations with other relevant organisations (List)	
Associations with any local authorities / governments /councils/etc. (List)	
What is your success rate in relations to applications received and students enrolled?	
Do you keep in touch with students once they have enrolled?	
What is the visa success rate?	
How do you monitor academic suitability of students?	
How do you monitor financial viability of students?	
How do you market your services?	
How many applications did you forward to UK institutions/other institutions by country?	

### Marketing

Please indicate the geographical territory you will specialise on.	
Provide description of your target market, trends, demands etc.	

### Performance

Number of students sent abroad Last 3 years.	
Proposed number of students sent to LWA in the next year.	

### Service Fees and Charges

What services do you provide for students?	
Please provide details of any fees you charge students.	